

INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION

PART A

| DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i> | |
|---|---|
| Title of report | Homelessness Prevention and Eviction Procedure/ Protocol |
| Decision-maker | Cabinet Member for Housing |
| Earliest date when decision can be taken | 31 July 2014 |
| Key decision – Yes/No? | Yes |
| Date published on forward plan | N/A |
| Date sent to cabinet member | 23 July 2014 |
| Recommendation | 1. Southwark Council adopts the Preventing Homelessness and Eviction Protocol /Procedure set out in Appendix 1. |

| ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i> | |
|--|--|
| Lead officer | Richard Selley, Head of Customer Experience |
| Report author | Ian Swift, Group Services Manager Homelessness and Housing Options |
| Contact Number | 0207 525 4089 |

PART B

(Cabinet member to complete this section)

| DECISION(S) |
|--|
| I agree the recommendations set out in the report. |

| REASONS FOR DECISION |
|-----------------------------|
| As set out in the report. |

**ALTERNATIVE OPTIONS
CONSIDERED**

Not implementing. This would have resulted in not putting in place important safeguards to protect our tenants.

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I approve/reject the recommendations set out in the report.*

or

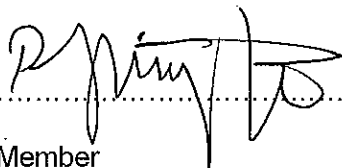
I approved an alternative course of action set out in Part B.*

or

I have referred this matter to the Full Cabinet for decision.*

(* - Please delete as appropriate)

Signed.....



Dated.....

1 August 2014

Cabinet Member

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

